



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	VIVEKANANDHA COLLEGE OF ARTS AND SCIENCES FOR WOMEN (AUTONOMOUS)
Name of the head of the Institution	Dr.B.T. Sureshkumar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04288234242
Mobile no.	9443316500
Registered Email	vicasprincipal@gmail.com
Alternate Email	iqac@vicas.org
Address	Elayampalayam, Tiruchengode
City/Town	Namakkal
State/UT	Tamil Nadu
Pincode	637205
2. Institutional Status	
Autonomous Status (Provide date of Conformant of Autonomous Status)	04-Feb-2011

Type of Institution	Women				
Location	Rural				
Financial Status	private				
Name of the IQAC co-ordinator/Director	Dr.T. Shankar				
Phone no/Alternate Phone no.	04288234242				
Mobile no.	9952761350				
Registered Email	vicasprincipal@gmail.com				
Alternate Email	iqac@vicas.org				
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)	https://www.vicas.org/pdf/NAAC/AQAR-2018-2019.pdf				
4. Whether Academic Calendar prepared during the year	Yes				
if yes, whether it is uploaded in the institutional website: Weblink :	https://www.vicas.org/pdf/academics/calender/2019-2020.pdf				
5. Accrediation Details					
				Validity	
Cycle	Grade	CGPA	Year of Accrediation	Period From	Period To
1	B	2.53	2009	15-Jun-2009	14-Jun-2014
2	A	3.01	2015	15-Jun-2015	24-Jun-2020
6. Date of Establishment of IQAC	11-Jun-2009				
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/beneficiaries
Bridge Course	15-Jun-2019 3	2000
Orientation Program on Outcome Based Education for Deans, HODs and Curriculum Development Cell Coordinators	15-Nov-2019 1	22
Two Day Faculty Development Program on Outcome Based Education (OBE)	27-Nov-2019 2	211
Faculty Orientation Program for NAAC Preparation	30-Nov-2019 1	150
Signing of MoU with Leela Traders, Chennai for e- waste Management	24-Feb-2020 1	600
Hands on training on OBE Software Management	06-Mar-2020 1	26

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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Vivekanandha College of Arts and Sciences for Women (Autonomous), Tiruchengode	Swachhta Ranking 5th Rank	Nil	2019 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
IQAC continuously imparting the Curriculum, Teaching, Learning Methodology and Evaluation Reforms by bringing the quality management system in all aspects of the academic activities. Three Internal Academic Audits were carried out to for the academic Year 2019 20.	
IQAC has encouraged faculty members and Students to participate in various Conferences and Seminars, Symposia, Workshops, Cultural Activities, Extracurricular Activities and also Publish Research articles in indexed journals, Conference Proceedings, Book Chapters and Books.	
IQAC cell has continuously monitored the progress of the students In Employability through placement cell, Entrepreneurship and improved Self Confidence in them by bringing out Social Awareness.	
It has effectively designed and implemented SOP (Standard Operating Procedure). Student Feedback is obtained, analyzed and follow up of the same and appropriate action is taken.	
5th rank in SWACHHTA Ranking 2019 of Higher Educational Institutions	

nationally by MHRD, Government of India

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To compete for Green Mentor Award	Received Green Mentor Award from Mahatma Gandhi National Council of Rural Education
To establish Institution's Innovation Council (IIC)	Established Institution's Innovation Council (IIC)
To increase Placement Offers	89 firms / companies visited (both On campus and Off campus); 835 students were placed.
To collect Feedback from students, parents and other stakeholders	The feedback questionnaire is circulated online to all the students, parents and other stakeholders at the end of each semester. The feedback analysis is done by IQAC and the rating for each criteria, along with its graphical representation, is evaluated. It is also monitored by the Head of the Institution.
To Motivate the students and faculty members to do SWAYAM-NPTEL online courses	During Jan-Apr'2019, 27 candidates have cleared NPTEL certification exam.
To Participate in Swachhta Ranking	Our institution was ranked 5th In Swachhta Ranking 2019 among College Category for its Green and Clean Campus.
Submission of Institutional Data in NIRF, MHRD to achieve good ranks	Participated and Uploaded Data for NIRF RANKING- IR-2020
To promote Research Publications in the Institute	There is a progress in the Faculty Research Publications- Research Articles published in UGC CARE LISTED JOURNALS - 100, Scopus/ Web of Science - 26 Nos; No of books/Book Chapters published with ISBN - 44 Nos. Patent Filed/Published- 2; Copyrights received- 2

To initiate Major and Minor Research Projects	DBT-STAR scheme have been applied by the departments of Bioscience for Govt. funding agencies for the laboratory and instrumental upgradation.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	10-Apr-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

18-Jun-2015

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

21-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Yes, our Institute has well operational with an information system, which takes care of various activities such as admission Database Management System, Monthly report Generation, OBE Syllabus Generation, Alumni Database System, Stock Management System, Internal Mark Entry System, Action Plan Generation System, office management, Transport Management, students' feedback and continuous internal assessment process. IT resources are provided to all students of the college as well as teaching faculty and supporting

staff. The College ensures the integrity of IT resources made available to the academic and administrative requirements. The Institutional official website provides detailed information to all the stakeholders. The Library is fully automated and digitalized. Examinations - The information system takes care of the exam activities in the form of appointment of examiners, collection of the question papers, collection and compilation of continuous evaluation marks and declaration of results using CGPA system. The students are able to get their test score at the end of examinations.

Administration - The everyday attendance of teaching and nonteaching staff members are recorded in the information system (Biometric) which also helps in payroll of all employee of the institution. WiFi enabled campus and smart boards.

Accounts and Finance -Institutes accounts and finance is run with all its functions using Information System. All important notifications to all stakeholders of the college is notified through College Website. A virtual classroom is a teaching and learning environment where participants can interact, communicate, view and discuss presentations and engage with learning resources while working in groups, all in an online setting. Most of the lessons and topics by lecturers were posted in the Google class room which helps in converting into feasible format. Therefore, the notes and materials are available in multiple formats such as pdf, word, ppt and other channels. This also gives an interactive session with the students in making them more participative learners through recordings of the lecture available in the Google class room which helps the students to during their assessments time. The IQAC cell framed a procedure to maintain the class timetable, course plan, laboratory plan, notes of lesson maintained by individual faculty in the form of enotes in Google classroom, evaluation procedures, CIA mark statement, action plan of the department, responsibilities shared by faculty, and academic matters of the department. It also enables students to learn beyond curriculum and advanced learning in the subjects of their liking. Learning is also enabled for students through Google apps (Google Classroom, Google blogs). Blend mode of teaching both Google Classroom and Chalk Talk.

Part B

CRITERION I - CURRICULAR ASPECTS**1.1 - Curriculum Design and Development****1.1.1 - Programmes for which syllabus revision was carried out during the Academic year**

Name of Programme	Programme Code	Programme Specialization	Date of
No Data Entered/Not Applicable !!!			

[View File](#)**1.1.2 - Programmes/ courses focussed on employability/ entrepreneurship/ skill development during Academic year**

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Intro
No Data Entered/Not Applicable !!!				

[View File](#)**1.2 - Academic Flexibility****1.2.1 - New programmes/courses introduced during the Academic year**

Programme/Course	Programme Specialization	Dates of Intro
BCom	Commerce CA- Women's Studies	11/05/2
BCom	Commerce- In plant Training	11/05/2
BCom	Commerce-Share market operation	11/05/2
BCom	Commerce- Interview Skills	11/05/2
BCom	Commerce- Project Methodology	11/05/2
BSc	Mathematics- Financial Mathematics	17/05/2

[View File](#)**1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented College level during the Academic year.**

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective System
BSc	Zoology	11/06/2019
MSc	Zoology	18/05/2019
BSc	Biotechnology	10/05/2019
BSc	Biochemistry	01/06/2019
BCom	Commerce	11/05/2019
BCom	Commerce (CA)	11/05/2019
BCom	Commerce- A&F	11/05/2019

BCom	Commerce- B&I	11/05/2019
MCom	Commerce	11/05/2019
BSc	Mathematics	17/05/2019
BCom	Commerce- BPS	09/09/2019
BSc	Computer Science	10/05/2019
BSc	IT	10/05/2019
BSc	Physics	01/06/2019
MSc	Physics	31/05/2019
MSc	Botany	29/05/2019

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enro
No Data Entered/Not Applicable !!!		

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Proj Internships
No Data Entered/Not Applicable !!!		

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the ins (maximum 500 words)

Feedback Obtained

Vivekanandha College of Arts and Sciences for Women is committed to the highest standards of education and other provisions to its students and encourages students to provide the institute with thoughtful and constructive feedback. Formal evaluations together with informal comments and consultations are used to make improvements to our course and other provisions, and to provide encouragement to staff where appropriate. Continuous learning from student feedback is directed by providing: A) Safe professional and friendly learning environment B) High-quality teaching assessment

management of learning C) Regular and reliable feedback on student progress and achievements D) Mechanisms for students to pursue grievances and related issues as required. Overall, responses from both the quantitative and qualitative data indicated moderate to high levels of satisfaction with quality of teaching, instruction learning and student engagement with students being highly positive about workloads, assignments, outcomes available or assigned resources. Many responses indicated that student their lecturers were knowledgeable, skilled, enthusiastic, committed and prepared. Comments were also typically made concerning lecturer's will and ability to employ effective teaching methods and incorporate various learning materials, resources and technologies in to teaching in ways to enhance student learning. Students also reported that lecturers provide prompt and comprehensive feedback on their academic work, treat students in a collegial manner and are available when students require assistance. As a result of stakeholder's feedback, the college continues to review, develop and implement policies and practices in key areas such as, A. Curricular governance, supervision and monitoring B. The creation of an academic environment in which all students and staff are expected to deploy higher-order thinking skills C. Reinforcing clear expectation concerning unit content, assessment and outcomes, D. Refining and extending data analysis in order to inform and complement effective and meaningful learning and teaching practices and Developing strategies that enable senior academic leaders to observe teaching and thus to provide targeted feedback focused on improving teaching and enhancing lecturers professional knowledge.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	S E
No Data Entered/Not Applicable !!!				

[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of fulltime teachers available in the institution teaching only UG courses
2019	4489	961	101	48	

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems, learning resources etc. (current year data)

Number of Teachers on	Number of teachers using ICT (LMS, e-	ICT Tools and resources	Number of ICT enabled	Number of smart	E-resourc
					techn

Roll	Resources)	available	Classrooms	classrooms
277	277	7	33	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

The Mentor-Mentee system is a unique practice of the college that has been successfully practiced several decades wherein every student is assigned a faculty mentor to facilitate her personal and academic progress and skill development. A faculty mentor is assigned 20 to 25 students to provide guidance and advice and monitor the progress of the student, facilitating her holistic development. Faculty mentors monitor the academic performance of students and offer suggestions for improvement. The Mentors maintain a cordial relationship with the students and the parents to assist the mentees to learn through in an easy manner and help them to know the subject related information and updates from the department clearly. The doubts of the mentees are sorted out then and there. They also record regularity of their participation in curricular, co-curricular and extracurricular activities, disciplinary issues if any and recommend students for management scholarships, leadership roles, representation in committee etc. This practice has received positive feedback from past students who felt faculty mentoring helped them to utilize the facilities and programs on campus in a better way and also facilitated holistic development. If a student has a personal problem if any of the students is having, they can also discuss with the mentor and will be helped.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee
5450	277	1:2

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of full time teachers
277	277	Nil	22	1

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship received from Government or other recognized bodies
No Data Entered/Not Applicable !!!			

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results semester-end/ year- end examination
No Data Entered/Not Applicable !!!				

[View File](#)

2.5.2 - Average percentage of Student complaints/grievances about evaluation against total number in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination
Nil	5450

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered in the institution are stated and displayed in website of the institution (to provide the weblink)

<http://vicas.org/pdf/NAAC/POS-COs-PSOs.pdf>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination
No Data Entered/Not Applicable !!!				

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design questionnaire) (results and details be provided as weblink)

<https://forms.gle/zm2EyJ4SjQULvLG9>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 - Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	Dr. R. Kumar / AP / Microbiology	RUSA 2.0 - Post Doctoral Fellowship	05/08/2019	Department of Ar Health Managem Alagappa University Karaikudi.

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3.2 - Resource Mobilization for Research

3.2.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received (year
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No Data Entered/Not Applicable !!!

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3.2.2 - Number of ongoing research projects per teacher funded by government and non-government during the years

0

3.3 - Innovation Ecosystem

3.3.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia practices during the year

Title of workshop/seminar	Name of the Dept.
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No Data Entered/Not Applicable !!!

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3.3.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award
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No Data Entered/Not Applicable !!!

[View File](#)

3.3.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Comm
0	0	0	0	0	Nil

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3.4 - Research Publications and Awards

3.4.1 - Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Tamil	1
Commerce	2
Biotechnology	2

3.4.2 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if a
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No Data Entered/Not Applicable !!!

[View File](#)

3.4.3 - Books and Chapters in edited Volumes / Books published, and papers in National/International

Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.4.4 - Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of A
No Data Entered/Not Applicable !!!			
View File			

3.4.5 - Bibliometrics of the publications during the last academic year based on average citation in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of excluding se
No Data Entered/Not Applicable !!!						
View File						

3.4.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation mentioned in the p
No Data Entered/Not Applicable !!!						
View File						

3.4.7 - Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State
Attended/Seminars/Workshops	110	292	189
Presented papers	69	36	9
Resource persons	1	1	2
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3.5 - Consultancy

3.5.1 - Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated in rupees
No Data Entered/Not Applicable !!!			
View File			

3.5.2 - Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	N
0	0	0	0	

No file uploaded.

3.6 - Extension Activities

3.6.1 - Number of extension and outreach programmes conducted in collaboration with industry, cc and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of stu participated in such
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No Data Entered/Not Applicable !!!

[View File](#)

3.6.2 - Awards and recognition received for extension activities from Government and other recogn during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Be
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No Data Entered/Not Applicable !!!

[View File](#)

3.6.3 - Students participating in extension activities with Government Organisations, Non-Governm Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during th

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of st participated activite
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No Data Entered/Not Applicable !!!

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3.7 - Collaborations

3.7.1 - Number of Collaborative activities for research, faculty exchange, student exchange during

Nature of activity	Participant	Source of financial support	I
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No Data Entered/Not Applicable !!!

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3.7.2 - Linkages with institutions/industries for internship, on-the- job training, project work, shari research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To
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No Data Entered/Not Applicable !!!

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3.7.3 - MoUs signed with institutions of national, international importance, other institutions, industrial corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated MoUs
No Data Entered/Not Applicable !!!			

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12.5	12.09

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existence
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Existing
Campus Area	Existing

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4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of acquisition
Modern Lib 2.0	Fully	2.0	2018

4.2.2 - Library Services

Library Service Type	Existing	Newly Added
No Data Entered/Not Applicable !!!		

[View File](#)

4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & instit (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launchir content
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No Data Entered/Not Applicable !!!

[View File](#)

4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Availabl Bandwid (MBPS/GB
Existing	1052	840	15	10	15	12	152	50
Added	0	0	0	0	0	0	0	0
Total	1052	840	15	10	15	12	152	50

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and facility
Audio Video Recording Hall	https://www.vicas.org/cecd.html

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incu maintenance of p facilities
9.6	9.51	150	143

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information available in institutional Website)

The infrastructure policy of the College is designed, developed a maintenance in view of the technological developments, infrastructure analysis and the direction of the management. Physical facilities: verification such as electrical lab instruments, library books, stati furniture, sports equipments are done once in a year. Maintenance of cameras, LED display. Further, the security guards are outsourced thr registered security agency for the campus security. Academic: In our c we have separate Academic dean and Respective department Dean, HODs

faculty members and their office superintendent maintain the academic daily. The principal and academic dean supervise and maintain all activities of the institution. Classrooms: All classrooms, bathrooms college premises and infrastructural materials are maintained by the teaching staff. Cleaning service is done by an appointed supervisor scavengers. Scavengers regularly clean the premises and wash all bathrooms daily. Laboratory: Users register is maintained in the Research Lab and use the instruments. Lab-in-charge maintains equipments and clean other equipments. Students can avail Language Lab facilities on a rotational basis. The electricians maintain and keep all the electrical instruments, generators and do all other electrical workings. The instruments are calibrated by available electrician, technician and mechanic when it is required. Outsource person and instrument supplier are maintaining instruments and equipments whenever there is a requirement. The college has installed generators to maintain the power supply all the time, Voltage fluctuations are avoided by an uninterrupted power supply. The voltage power supply are regularly checked by the appointed electricians. The arrangement of battery, backup and inverters guard computer accessories with constant power supply. Support facilities: The RO water plant is established in the premises to supply mineral and purified drinking water. Garden: watering plants are systematically done with the use of drip irrigation systems and sprinklers. Non-regular works such as painting, carpentry etc. The following steps are taken to make the campus user-conducive: Classroom furniture are checked and repaired regularly. Sports: Sports room, PlayGround are maintained by physical directors and supporting staff. The Library works to procure a relevant and ample collection of books, journals, online and offline information sources to support all the courses offered in the college. Hence, it allocates an appropriate budget to purchase the said source materials to meet the syllabi of the courses. Every department has a separate library and the Library is maintained by Assistant Librarian. The Library has Biometric attendance for students. Computers: The college has a well-developed system for providing IT facilities to the users. Some facilities are as under: In our college, both UG and PG classes are enabled, which can be freely accessed by both the staff and students. 1. Jio Connect (Vivekanandha)

https://www.http://vicas.org/fac_infra.html

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	A
Financial Support from institution	UG / PG Merit Scholarship by Management	1390	
Financial Support from Other Sources			
a) National	Nil	Nil	
b) International	Nil	Nil	

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Aq in
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No Data Entered/Not Applicable !!!

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam
2019	Nil	Nil	Nil	Nil

[View File](#)

5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance
Nil	Nil	Nil

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

No Data Entered/Not Applicable !!!

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme administered
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No Data Entered/Not Applicable !!!

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
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Any Other	Nil
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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Na
No Data Entered/Not Applicable !!!						

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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College creates a platform for the active participation of the students in various academic and administrative bodies. This empowers the students in gaining leadership qualities, rules, regulations and execution skills. The composition of student members is of topper, average and slow learner to the subjects, syllabus and other things related to the class. The Student Council help the students to share ideas, area of interest, and concerns with the lecturers class representatives, for all the sections from First Year to Fourth Year. In the beginning of the academic year the class representatives are selected as per the student's interest and willing. Each Department has its own various Club Activity Association for which President, Vice President, Secretary and Joint secretary will be selected and they organize various events through the association and the club for welfare of the students. The college celebrates inaugural function of department association where Office Bearers will be assigned with the duty. The office bearers take responsibility for the department development by collecting grievances and discuss the requirements of the students. The office bearers also support the overall college activities and cultural fest of the college like Pongal, annual and International Women's Day Celebrations. The Students brings awareness on communicable and non-communicable diseases amidst the neighboring communities. The Students is active in promoting educational values and decorum inside and outside the college. They create Awareness in the local community via rallies and outreach programmes which cater to social responsibility. The council also plays a crucial role in the promotion of healthy and hygienic campaigns in the campus. The Students is adequately represented in various forums which include the Board of Studies, Library, Anti-Ragging Committees. The Students offers its suggestions for key issues and voices their opinions to the management to include more student-friendly

practices. It is noteworthy to mention that the council had visited neighborhoods of Elayampalayam village with a novel venture of contri towards the upliftment of the community.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

Yes

Yes. Our Vivekanadha College of Arts and Sciences for Women (Autonomous) registered alumni association. The association has been playing a vital role in the progress and achievement of the College. The Association has supported many noble causes of the college and the Alumni are also involved in the Board of Directors and Board of Studies. The Vivekanandha College of Arts and Sciences for Women (Autonomous) is an integral continuation of the relationship of the students with their alma mater. It has a very active calendar of activities through which it connects not only with the college activities but also brings under its fold the alumni for various projects and events. Every year the alumni association conducts the alumni meet with their respective alumni of the departments of the college. The Inaugural function of the alumni association was conducted commonly for all the departments. Alumni meet with their respective alumni of the department headed by the concerned Head of the Department. The alumni expressed their personal views in an interactive session towards their career, personal views and the work towards the society. The association also participates in the college festival and invites alumnae to showcase their expertise. The college conducts meetings through its alumni association, which provides a platform to the outgoing students to provide suggestions with respect to the functioning and infrastructure. Alumni share their industrial experience with the students, which enable them to gear up with the competitive world. Finally, all the alumni are very much satisfied with the performance of the faculty and the management of the college for the opportunities provided for the participation in the alumni association.

5.4.2 - No. of registered Alumni:

2050

5.4.3 - Alumni contribution during the year (in Rupees) :

56400

5.4.4 - Meetings/activities organized by Alumni Association :

During the Academic Year 2019-2020 the Alumni meet was conducted by the Institutions alumni associations on 11.8.2019 and 18.8.2019. Every Department of the Institution sent the invitation to the alumni and the meeting was conducted successfully under the supervision of the Deans, Heads of Departments and the Faculty members. The alumni shared their memories and experiences as their Experiences. They are also ready to contribute their knowledge and expertise to the students of the Institution.

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Angammal Educational Trust nurtures a vision of becoming a deemed and as a right step in this direction, there was a felt need to introduce another layer in the administrative setup of the VICAS so as to have a co-ordination and effective implementation of its teaching and learning strategies. In consequence to it, a school system was suggested by the Governing Body and the Academic Council of VICAS and the same was implemented in right earnest for decentralizing the administrative hierarchy in decision making. The idea behind introducing a school system is to make a complete usage of available resources and the expertise in various departments. The learners are ultimate beneficiaries in terms of academic inputs and employment avenues. There are five schools integrating all the 27 departments of the college. Each school comes under the leadership of a Dean with the authority to regulate and direct the academic activities of the school. The Dean acts on behalf of the Principal in monitoring the day-to-day activities of the school in formulating and executing various activities pertaining to the school. Bench marks are set for each and every activity so as to ensure quality in administration through sustained efforts of all stakeholders. They apart, there is an exclusive Dean for Research and Development (Dean R D) who looks after the various research activities carried out on campus. The research programmes namely: M.Phil. and Ph.D. come under the purview of Dean RD. In VICAS, both the Governing Body and Academic Council are the apex forums in administration. There is a fair representation of teachers' side in both the bodies. The roles and functions of the Academic Council and the Board of Studies are closely monitored in order to ensure that they function in an effective manner. They apart, it is ensured that there are a good number of teachers in all the committees formed by the Principal on various occasions so as to ensure collaborative administration. For example, there are committees such as Anti-Ragging Committee, Annual Planning Committee...etc. In order to have a better participation from teachers and to foster collaborative decision making culture, teachers are promoted to various academic positions like CoE, DCoE, Director (Academic), Deans and Periodic meetings are conducted at various levels before taking any important decisions and decisions are taken based on the collective wisdom of the Management, Principal, Director (Academic), Deans, HoDs, members of non-teaching staff and student representatives.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in each):

Strategy Type	Details
Teaching and Learning	The IQAC ensures quality in teaching. Feedback is obtained from the students and suitable measures are taken to improve quality in teaching. Teachers employ ICT and carry out regular appraisal. The institution adopts innovative strategies:

	<p>teaching . For e.g. Second Language learning has been a challenge due to unfavourable circumstances. To overcome this, the Dept. of English has brought out its own materials catering to the level of the learners. At the entry level, students are administered a Diagnostic Test and based on their performances, they are categorized as High, Moderate and Low achievers . They follow different text books depending on their levels up to three semesters . In the fourth semester, all of them study the same book and the idea behind this technique is to attain homogeneity from a heterogeneous group of learners.</p>
<p>Admission of Students</p>	<p>The institution welcomes applications from various cultural, social, economic , geographic and ethnic backgrounds and admission work is carried out as per the norms of the institution. The institution takes part in various educational fairs conducted by leading publications in and around Coimbatore. The institution establishes various Counselling Centres for the benefit of the aspirants and the parents seek information regarding courses, eligibility criteria and the process involved in admission. Both prospectus and application forms can be downloaded from college website. Absolute transparency is maintained in the admission process through publicity, prospectus, and website. ERP system is followed for admission so as to minimise human error. Faculty members are assigned admission duties and they handle admission enquiries pertaining to their departments.</p>
<p>Industry Interaction / Collaboration</p>	<p>For facilitating an impactful Industry Institution collaboration, 16 MoUs were signed in total. The notable ones are as follows: ICT Academy-Chennai, International Journal of Engineering Research Technology (IJERT), Christ University-Bangalore, Avinashilingam Institute for Home Science and Education for Women- Coimbatore and International Technology University- USA. These MoUs apart, all departments periodically organize guest lectures, seminars, conferences, workshops and industrial visits catering to the needs of various industries. Whenever Board of Studies meeting is conducted, it is ensured that there is one representative from Industry taking part in it.</p>
<p>Human Resource Management</p>	<p>The recruitment process is done by the Staff Selection Committee comprising the respective Dean/HoD, Director Academic and Principal. For teachers in service, FDPs are arranged to hone their skills in teaching. Orientation programmes are conducted for new Faculty members. Programmes on Intellectual Property Rights, research and student teaching methodologies are conducted regularly. The staff are given training on Personality Development, Communication Skills , Accounting and auditing and Microbiology. All teaching faculty members are given additional responsibilities such as Class advisor, Budget charges, programme co-ordinators and so on to enrich</p>

	<p>leadership qualities . Office bearers are elected from UG students and they actively take part in all the day affairs of their departments.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>In 2019/2020 academic year, 1337 books were added to library costing Rs.5,41,844/- They apart, 165 referenc were bought for Rs. 1,48,337/- and 116 journals for Rs 855/-. The college library stacks 69,361 books, 4718 re books and 1244 journals. In addition, the library sta magazines, 3087 back volumes, 4907 theses and disserta 3130 CDs/DVDs and 10 news papers. Our institution has nodal centre for SWAYAM NPTEL local chapter to enabl learners keep learning beyond syllabi and receive cert: from IIT-Chennai. Among 267 students and faculty mer registered, 24 of them got certified.</p>
<p>Research and Development</p>	<p>In order to promote research in the campus, an exclus cell functions under the leadership of Dean RD. It enc research work from both faculty and students. The Fa members are guided in publishing articles, presenting in various conferences and seminars. URKUND softwar employed for plagiarism checking. M.Phil. scholars ne undergo two internal reviews before they submit th dissertations and they need to take part in as many se conferences and workshops during their stay in tl institution. For the benefit of the scholars, a schola is formed so as to enable them discuss their finding problems. Faculty members are encouraged to apply for proposals from Govt. and Non Govt. Bodies</p>
<p>Examination and Evaluation</p>	<p>Continuous Internal Assessment helps the faculty memb decide on internal assessment depending on the unique of the course. Department Examination Committee (DE empowered to decide on the nature of assessment like MCQs, Field Visits , Mini projects, Seminars and On examinations. The Question Papers are set based on Learning Outcomes by mapping the Course Outcomes to Pr Outcomes . The depth of assessment is specified in te Blooms Level and weightages are distributed according proportion to the OBE pattern. Two grade sheets nam Formative and Summative Grade Sheets are issued. Necess steps are taken to introduce Digital Valuation System assessment, revaluation, photocopy of the answer script</p>
<p>Curriculum Development</p>	<p>The institution being autonomous by nature, it takes it holders into consideration before developing the curric its each programme. Every year, Board of Studies meet conducted and the members of it are from both academ: industry. The Curriculum is reviewed in the meeting suggestions are offered based on the inputs from tea learners, parents and industry. Necessary changes incorporated and they are approved by the Board of St The changes made in the curricula are ratified by the Council and is implemented in the coming years. From</p>

onwards, the institution is following Outcome Based ed
with Programme Specific Outcomes and Programme Outc

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	ERP is employed for integrating all data pertaining to a s and keeps a track of the fees payment details and dues an helps in calculating faculty members attendance particulars preparing their salary acquaintance
Student Admission and Support	ERP starts recording all data pertaining to the students moment he/she registers in the Gate Pass Register. Applic are available online and admission notice and other detai sent online. Payment of fees can be done through NEFT or transaction. Course registration is done online
Examination	The following works are carried out online in the examin process. 1) Communication to the question paper setters, 2) Regulations and dispatching syllabus, 3) Communication Examiners, 4) Updating Examiners' Profile, 5) Examiners' s their willingness to take part in the valuation programm Examiner Claim Form, 7) Communicating Evaluation patter Online posting of internal marks, 9) Online payment of exar fee , 10) e generated hall ticket with seating arrangemen Preparing Invigilators name list,12) Communicating the l: Exam Cell coordinators, 13) Students Attendance entry an Notification of dates for CIA, Model, End semester exam a exam schedule.

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards m fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided
No Data Entered/Not Applicable !!!			

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6.3.2 - Number of professional development / administrative training programmes organized by the for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	N pa (no
No Data Entered/Not Applicable !!!						

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date
No Data Entered/Not Applicable !!!			

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
280	280	84	84

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
1) Marriage leave with Gift 2) Maternity Leave 3) Medical Leave 4) Free Food Accommodation 5) Fee Concession For Faculty members' Children 6) Free Transport	1) Marriage Leave with Gift 2) Maternity Leave 3) Medical Leave 4) Free Food Accommodation 5) Fee Concession For Faculty 'S Children 6) Free Transport	1) Free Transport 2) Fee Concession PG Merit scholarship 4) Fee Concession for parentless students sports students

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

The financial outlay and budget planning for every academic year is completed before the end of the previous financial year. Budget planning takes into account the academic planning and proposed activities of the academic year. Tuition fees and special fees constitute the key source of fund for the year. In addition, the college also mobilizes funds through grants received from Central Government funding agencies and State Government for special purposes. The college is also on the lookout for various sources to mobilize additional funds for its developmental activities. The finance committee headed by the Principal as the chair person ensures proper co-ordination between various activities of the college and the expenditure incurred by the administrative wing and the departments. Internal Audits: The Institution conducts its Planning and Evaluation. It is the Finance Committee which scrutinizes the institutional financial requirements from the Departments every year and forwards the same to the Management for approval. The Heads of the Departments continuously monitor the academic, Co-Curricular and Extracurricular activities. We have an effective internal audit mechanism which is conducted twice in a year where, the Heads of the Departments and deputed Internal auditors will audit the departments to ensure the action plan taken during the academic year and its execution. The Laboratory utilization is regularly monitored and enhanced based on the students' strength. External Audit: For maintaining a financial prudence and in ensuring good accounting practices in the institution so as to provide a proper platform for compliance and better governance, an external audit is carried out by

institution's Chartered Accountant. An external auditor named CA N I Alagan bearing membership No: 208625 carried out external auditing submitted Form 10 B on 14/01/2021 for the financial year 01/04/201 31/03/2020.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthrop the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.
No Data Entered/Not Applicable !!!	
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6.4.3 - Total corpus fund generated

1923800000.00

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Yes	Principal and IQAC t
Administrative	Nil	Nil	Yes	Principal and IQAC t

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Parents Teachers meetings have been conducted in a periodic manner. The stake holders, they make vital contributions in framing the syllabi : conducting various activities in the college. There are parents who ha be alumni of our institution and they contribute in many ways in devel of academic activities of the college. Apart from institutional leve meetings, there are departmental level meetings conducted with the h faculty members. Requests were received from parents for keeping them regarding the academic progress of their wards through emails/SMS on s dates.

6.5.3 - Development programmes for support staff (at least three)

1) An orientation programme is conducted for all non teaching staff beginning of the academic year. 2) A workshop on Roles and Responsibi of Lab assistants was arranged. 3)

6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. Catering to the needs of the Banking sectors, three new undergra courses were introduced and they are: B.Com. in Business Processing S B.Com in Financial Marketing and Analysis and B.Com in Secured Mark Practices. 2. More weightage has been given to gender empowerment employability skills in framing the syllabi of these courses. 3. A l garden has been established and maintained in the college. 4. Expans research collaboration with national and international academic foru Initiation of several scientific and socially relevant research wor association with higher educational institutions and industry. 6. Acti

created for adopting five villages under Unnat Bharat Abhiyan Vill Adoption programme . 7. Conducted Gram Sabha meeting in Five villag 26/01/2020. 8. Initiated signing an MoU with RIVER (RI Instruments Innovations of India) for obtaining patency and for generation reven Initiated blended mode of Teaching- Learning Mechanism 10. Automati Administrative and Academic Activities including Examinations Cell Internal Academic Audit was done for assessing the departmental acti and progress of the staff members as well 12. Introduction of Entrepr and Skill Development Courses to enhance employability and make the s more skilled Professionals

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	
b) Participation in NIRF	
c) ISO certification	
d) NBA or any other quality audit	

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Numl partic
No Data Entered/Not Applicable !!!					

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution year)

Title of the programme	Period from	Period To	N Pa
			Fer
Entrepreneurship Development Programme - Botany	07/09/2019	07/09/2019	1
Entrepreneurship Development Programme - Botany	08/02/2020	08/02/2020	1
Win your dreams- Motivational Programme - Botany	28/09/2019	28/09/2019	1
Psychological issues among teenage girls- Botany	12/02/2020	12/02/2020	1
Seed art, Speech, quiz and GK and had conducted to enhance students skills	17/08/2019	17/08/2019	1
Malnutrition- Botany	04/10/2019	04/10/2019	4
Production of vegetables through green house technology- Botany	29/07/2019	29/07/2020	5
Art from bio-wastes- Botany	07/09/2019	07/09/2019	1

Career Option in Chemistry- Motivational programme- Chemistry	28/09/2019	28/09/2019	1
Career Awareness Programme- Cost Auditor- Commerce	25/07/2019	25/07/2019	3
Career Awareness Programme - Chartered Accountant - Commerce	29/07/2019	29/07/2019	3
Soft skill training programme- Commerce	07/08/2019	07/08/2019	1
Career Awareness Programme- Institute of Company, Secretary of India - Commerce	26/07/2019	26/07/2019	2
CMA Awareness Programme- Commerce	30/09/2019	30/09/2019	2
Company Secretaryship - Commerce	28/01/2020	28/01/2020	3
Gender Equality Programme - Commerce	07/01/2020	07/01/2020	4
Motivational Program - Unlock Your Potential - Department of Commerce	27/08/2019	27/08/2019	1
Subject Expert - English for Employability- Department of Commerce	18/09/2019	18/09/2019	4
Subject Expert - Soft Skills- Department of Commerce	24/09/2019	24/09/2019	2
Workshop on Interpersonal Skills- Department of Commerce	26/09/2019	26/09/2019	2
Workshop on strategies for improving communication skills- Department of Commerce	14/12/2019	14/12/2019	4
English for Employability- Department of Commerce	18/09/2019	18/09/2019	4
Soft Skills- Department of Commerce	24/09/2019	24/09/2019	4
Motivational Program on Entrepreneurship- Department of Commerce	05/07/2019	05/07/2019	3
Leadership- Department of Commerce	05/07/2019	05/07/2019	3
Sigma club Activity- Hairdressing- Department of Commerce	18/09/2019	18/09/2019	1
Sigma club Activity- Spell bee competition- Department of Commerce	05/10/2019	05/10/2019	5
EDC Program- Department of Commerce	12/10/2019	12/10/2019	1
Career guidance Program- Department of Commerce	15/10/2019	15/10/2019	1
Awareness Programme -National Stock Exchange NSE- Commerce	01/10/2019	01/10/2019	1
Awareness Program on Japanese Language- Computer Science	21/06/2019	21/06/2019	2
Motivational Program on "Heartmath & Stress Management" - Computer Science	12/07/2019	12/07/2019	3
Employability Skill Training in Financial	17/07/2019	17/07/2019	1

Literacy- Computer Science			
Guest Lecture On "Career Opportunities in IT Fields- Computer Science	17/08/2019	17/08/2019	2
Motivational Program On "Attitude Change For Personality Development" - Computer Science	14/08/2019	14/08/2019	2
To Take charge for your life- Department of Commerce	06/01/2020	06/01/2020	3
Win your dreams- Department of Commerce	28/09/2019	28/09/2019	1
Psychological issues among teenage girls- Department of Commerce	12/02/2020	12/02/2020	1
The Destination of a nation is decided by the Teachers- Department of Commerce	08/06/2019	08/06/2019	12
Leadership Qualities- Department of Commerce	17/09/2019	17/09/2019	5
Zero to Hero- Department of Commerce	28/01/2020	28/01/2020	4
Eye Donation Awareness Program- Department of Commerce	26/02/2020	26/02/2020	4
Career Awareness on Cost Accounting Profession- Department of Commerce	30/08/2019	30/08/2019	5
Career Awareness on Company Secretary Profession- Department of Commerce	13/09/2019	13/09/2019	1
Career Opportunities In IT Field- Computer Science Department	17/08/2019	17/08/2019	1
Heartmath Stress Management Program- Computer Science Department	12/07/2019	12/07/2019	6
How to face the competitive Exam- Department of Zoology	18/08/2019	18/08/2019	1
Entrepreneurship Development Awareness Programme- Tamil	16/08/2019	16/08/2019	8
Career Guidance Programme - Tamil	19/08/2019	19/08/2019	1
Entrepreneurship - ABI Bridal Stylish- Tamil	28/02/2020	28/02/2020	1
Legal Awareness Programme- Commerce	08/01/2020	08/01/2020	4
Career Awareness on Cost Accounting Profession - BBA	30/08/2019	30/08/2019	4
Career Awareness on Company Secretary Profession - BBA	13/09/2019	13/09/2019	1
Celebrating Life - Biochemistry	11/09/2019	11/09/2019	8
Workshop on Interpersonal Skills - English	26/09/2019	26/09/2019	2
Enhance the Artistic Skills in Speaking - Physics	29/02/2020	29/02/2020	3
JIPMER Online Medical Exam - Govt Exam	02/06/2019	06/06/2019	2
Awareness Programme - ICAR	01/06/2019	01/06/2019	6
Personality Development Programme -Digital	06/07/2019	13/07/2019	6

Saturday			
Motivational Programme -NPTEL Online Course	11/07/2019	11/07/2019	6
Department Association Activity -Association Function	16/07/2019	16/07/2019	6
Awareness Programme -Income Tax Awareness Rally	24/07/2019	24/07/2019	5
Carreer Guidance Programme -Competitive Exam Preparation Techniques & Importance of NET Exam	24/07/2019	24/07/2019	2
NPTEL Training Programme	03/08/2019	03/08/2019	7
Motivational Programme - Attitude Change for Personality Development	14/08/2019	14/08/2019	5
NPTEL Training Programme	07/09/2019	07/09/2019	7
Motivational Programme - Goods and Service Tax	13/09/2019	13/09/2019	4
Career Guidance Programme - UGC Net Examination	14/09/2019	14/09/2019	1
Department Association Activity -Initiate Green Environment	16/09/2019	16/09/2019	1
Department Association Activity - Hygenic Health Habits for Women	16/09/2019	16/09/2019	2
Symposium Intercollegiate Meet -AKSHAYAM 2019-2020	03/10/2019	03/10/2019	4
Motivational Programme - TCS Campus to Corporate Orientation Programme	22/10/2019	22/10/2019	6
Student Exchange Programme - Kristu Jeyanti College, Bangalore	06/12/2019	06/12/2019	7
Entrepreneurship Development Programme - Training Programme on Bakery Making Product Making for B.Sc CS students	18/12/2019	20/12/2019	7
Entrepreneur Awareness Camp - EDII-DST-NIMAT-19	20/12/2019	20/12/2019	7
Fine Arts -Art & Craft	04/01/2020	04/01/2020	2

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy source

1. Created Awareness among the students and staff members about various renewable energy sources by conducting various seminars on Alternate Sources.
2. Replacement of Tubelights by LED Lamps inside the campus hostel as well.
3. All the LED lamps (100) in the hostel are supplied power generated by Solar Power Panels.
4. The shuttles being operated the campus for transportation are run by Batteries instead of petrol.

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number
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		benefic
Physical facilities	Yes	13
Provision for lift	Yes	13
Ramp/Rails	Yes	13
Braille Software/facilities	Yes	13
Rest Rooms	Yes	13
Scribes for examination	Yes	2
Special skill development for differently abled students	Yes	13
Any other similar facility	Yes	13

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participants
No Data Entered/Not Applicable !!!							

[View File](#)

7.1.5 - Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students	03/06/2019	The College has designed the Code of Conduct to provide fair procedures relevant to the students of all Undergraduate and Postgraduate courses and all the M. A. and Ph. D. scholars of all the departments in the College. The Code of Conduct relates to three main areas such as (i) Academic integrity, (ii) Classroom Conduct and (iii) Conduct outside Classroom. Through vigilant monitoring student behaviour is evaluated inside the campus and required mentoring is ensured periodically.
Code of conduct for the teaching staff	03/06/2019	The Code is intended to encourage the staff to adopt an informed approach to their teaching and its context and to reflect on the good and correct practices as professional teachers. Staff shall endeavour to be a role model and shall act within the community in a manner which enhances the prestige of the profession and the Institution as a whole up to the expectation of the stakeholders. Any deviations in the responsibilities vested on the staff shall be discussed with the staff concerned and timely corrective measures are ensured.
Code of conduct for non-teaching staff	03/06/2019	The code of conduct for the supportive staff is ensured during the orientation programs of newly recruited staff and during the periodical reviews. The management ensures that all facilities required for the supporting services are provided.

teaching staff	inbuilt system is taking care of the quality servi every point of its deployment.
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7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participan
No Data Entered/Not Applicable !!!			

[View File](#)

7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

Energy audit is conducted to study the electricity usage and the cons of electricity is optimized. 2. LED lamps and star rated electric appliances are used as a measure on conservation of energy. 3. Elec vehicles are used inside the campus to control the carbon emission. 4 recycling unit is effectively functioning inside the campus and the v of water is controlled at every point of its usage. 5. Rain water har is made at every possible means, like Rain water harvesting pits in building, open well recharging and bore well recharging. 6. Paper: communication system is practices inside the campus to avoid the exc usage of papers. 7. The campus is made green with the plantations to temperature. 8. A special initiative to protect the sparrows inside campus is in progress. Our management is feeding the sparrows, facili: an undisturbed environment for its survival. 9. We have special proje developing alternate use of energy like Bio-gas plants, solar energy progress.

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

INSTITUTIONAL BEST PRACTICS Vivekanandha College of Arts and Science Women is brought into the women Educational service with the ideals o Vivekanandha "There is no chance for the welfare of the world unles condition of women is improved. It is not possible for a bird to fly one wing". By keeping this as its motto the institution designed processes in a way that enlighten the life of thousands and thousands students of this graphical region of our country. Academic qualifica accompanied with civilized character will truly means the progress c nation. In this context, we at Vivekanandha College of Arts and Scien Women treat academic excellence and character building as two eyes, o we build all our activities. With the dedicated service on Women edu for the past twenty five years, we instilled confidence in the mind Parents that this institution is the best place to educate girl stu because of its provisions on safety and Security for them. More ove conducive learning environment of our institution Matches the Learning of women The updated curriculum, Pedagogical Practices with incompa infrastructural facilities and the placement opportunities all toge enhances the self - esteem and confidence of girl Students Studying Institution. Among the various educational services that the instit offers, Motivation to the women students to pursue higher education Conducive Learning Environment for women are the two best practices t

unique to the institution. BEST PRACTICE - I 1. Title : Motivation of women students to pursue higher Education The importance of women education is well recognized that Educating a woman is educating a family. But percentage of women pursuing higher education in our country is meagre too, in rural areas the condition is pathetic. Our institution with vision of empowering women has made remarkable achievements in motivating girl students across the societies to pursue higher education. 2. Objective of the Practice Motivation towards higher education is made among the students with the following objectives

- To create awareness on the importance of higher education for women in Personal and Social life
- bring out the innate talents of girl students and facilitate to build a Strong Career
- To break the conventional societal-ties that hinders the students to think on their contribution towards Social and economical development of our country.
- To build an assertive mind-set to face the real problems of women from different Socio - economic backgrounds
- To facilitate economic independence of women and thereby making the women to contribute to nation building activities

3. The Context The vision of Vivekanandha Institute of Arts and Sciences for women is, ensuring social equity to women. The institution is located in a rural area with dry landscape. Most of the students are first graduates and from families that are suffering from irregularities in income with respect to insufficient rainfall. The socio-economic system in which the students are hailing from is built in a way that restricts the girl students to take aggressive measures to come-up in life through self-driven measures. In this Context the institution realized its responsibility to educate the girl students to bring economic independence and Social equity through various measures such as

- Higher education awareness programs and Career guidance
- Scholarship and financial aid education Schemes
- Best residential facilities
- Free transport Services
- College Transport Services to hostellers during the holidays
- Coaching for competitive examinations
- Placement training
- Safety and security Measures

4. The Practice The institution makes extensive effort to motivate the students to pursue higher education by undertaking and offering facilities. Such as,

- Higher education awareness Programs in the Govt. Private & Self-financed colleges in almost all districts in Tamil Nadu.
- Best Hostel facilities and healthy food
- 250 buses operated to almost every rural areas of the neighboring districts at free of cost
- The buses are monitored with GPS to ensure Safe travel of the Students
- Even the hostellers can travel through college special buses during their holiday times. These Special buses operated to the major towns in Tamil Nadu, after the vacation the buses pick up the Students from their home and return back to the campus.
- To facilitate additional learning through of the Students, Value added Programs are offered
- To enhance the employable opportunities the institution established placement training

5. Evidence of success The relentless efforts in encouraging the girl students to pursue higher education result in enrolling good number of students in the UG and PG programmes and the success of such initiatives can be observed through the academic achievement and placements. Safety and Security Measures The college has a vigilant and professionally-trained security personnel patrolling and guarding the campus 24X7 to ensure safety of students, staff and infrastructure. The college campus is under CCTV surveillance. The college management operating facilities like Buses, Numbering more than 200 for easy and safe mobility of the students.

from covers almost 9 districts different parts of the State which (Na Erode, Salem, Dharmapuri, Trichy, Karur, Dindigul, and Tirupur Distr Bio-metric Transport Service for Hostel Students During the Monthly Ho special long leave and festival leave our college busses are operate Hostel Students for the easy mobility of various zones in Tamil Nad Problems encountered and Resources required In the process of motivat girl students to join higher educational programmes, we have faced following problems. • Lack of awareness on the importance of higher ec to women. The conventional system treats women as a care-taker of t family. Breaking this misconception is a big challenge in achieving target. • Most of the families in rural areas are suffering fro irregularities in income. So that they are reluctant in making their c to continue her studies. To overcome the difficulty we are offering concessions and free education to the needy such efforts costs t institution considerably. • Parents from rural geographies are not int to send their daughters to pursue higher education on issues relate safety and security. Instilling confidence in their mind is a great ch and the institution is successful enough in building confidence thro dedicated service in women education for the past twenty five years Practice - II 1. Title : Ensuring Conducive Learning Environment for Building the capacity of teachers to identify and counsel the studer their issues in physical and psychological . 2. Objectives of the Pr Conducive learning environment for girl students is ensured with following objectives: 1. Preparing the students to cope with the expec of the new age industries. 2. Facilitating flexible, learner cent curriculum, course content course delivery and study materials. 3. Mal classroom learning as celebration through interactive multimedia co content. 4. Providing training in industries with real time operatio Providing safe and secured learning environment. 6. Making students a their rights and duties to keep themselves safe in the work place and society. 7. Preparing the students physically and mentally to face th life problems. 3. The context: Vivekanandha college of Arts and scien women has its dedicated mission to create women graduates who can o higher designations in organizations across the countries and to beco entrepreneurs with indigenouse technologies. By understanding the gi standards of educational services in achieving these missions, we introduced technology in every aspects of teaching and learning proce we undertake in our institution. Being women the societal pressure on a girl student interacts with the society is enormous. The social s restricts the girl students to take aggressive measures to come up in life through self driven initiatives. So that the institution design curricular and ex tracurricular activities focusing on breaking t psychological hurdles that restricts the students to think caree opportunities that matches their potential and deliver training in the field of her expertise. The practice: The journey starts from updati curriculum that matches with industry requirements. Through online kn sharing, a series of interactive sessions with industry experts is ca out and the syllabus is updated periodically. We at Vivekanandha following students centric pedagogy through outcome based education course content is prepared in digital format and the delivery is r interesting through multimedia technologies. Students can access the i

and course content at any time beyond the working hours. A well structured website facilitates information access and posting queries on subject related clarifications. Students are provided with tabs, to have access to the learning resources and making presentations in the classroom sessions. The digital learning resources in the libraries are really a boon to students' community. The institution is taking adequate measures that ensure the safety and security of the students studying in our campus.

Upload details of two best practices successfully implemented by the institution as per NAAC criteria. If you have a link on your institution website, provide the link

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, mission and thrust in not more than 500 words

"Women Empowerment through Experiential Learning" Vivekanandha College of Arts and Sciences for Women is established with the vision of achieving women empowerment through the ideals of Swamy Vivekanandha. By understanding the need for innovation in its operations, the institution is focusing on outcome based experiential learning by offering choice based credit system in its curriculum. The success story begins with the autonomy to the learners in designing the course content that matches the expectation of various stakeholders of this industry. The choice based credit system facilitates Trans-disciplinary courses that result in wider career opportunities. The outcome based educational pattern ensures the togetherness of "Skill and Will" of the students so that, here the learning becomes a celebratory experience. The institution is making consistent attempt to bridge the gap between the physical world and digital world. The ideas conceived by the students through digital learning are transformed into physical product and services with the help of infrastructural facilities available in the campus. The entrepreneurship development cell of our institution is successful enough in making many students into generation entrepreneurs. Teaching by demonstration is a weapon that helps to bring the innate capacities of the students in the areas of their interest. The Botanical Garden, Zoology Museum, Bio-Tech Park are few examples that manifest the institution's approach of bringing the new ideas from the land. Beyond these hard skills the institution is taking various measures to inculcate soft skills among students which are essential in achieving their desire for women empowerment. In order to harvest such skills Yoga training is incorporated into the curriculum. The institution is also focusing on the professional qualification of the students such as Company Secretary, Cost Management Accountant, and Chartered Accountant qualifications. In 2018 - 2019 four students of our institution got qualified in the examinations at foundation levels. We have a special electoral system for selecting the class representatives and office bearers to administer the department at micro level. These representative members will take-care of all departmental activities from planning to execution. This helps the students to improve their administrative skills and they get prepared to manage the real life situations. Such dedicated missions of our institution are widely recognized through many awards and laurels. The institution got ranked among the cleanest campuses in India through Swachhta Ranking 2019 by the Government of India.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

No data entered!!!